

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Monday, 14 September 2015

My Ref:
Your Ref:

Committee:
Enterprise and Growth Scrutiny Committee

Date: Tuesday, 22 September 2015
Time: 10.00 am
Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate,
Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Corporate Head of Legal and Democratic Services (Monitoring Officer)

Members of Enterprise and Growth Scrutiny Committee

Steve Davenport (Chairman)	Pauline Dee
Dean Carroll (Vice Chairman)	John Hurst-Knight
Andrew Bannerman	Jean Jones
Nicholas Bardsley	William Parr
Charlotte Barnes	

Your Committee Officer is:

Julie Fildes Scrutiny Committee Officer
Tel: 01743 257723
Email: Julie.fildes@shropshire.gov.uk

AGENDA

1 Apologies for Absence and Substitutes

To receive apologies for absence and any substitutes may be notified.

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Minutes (Pages 1 - 6)

To consider the minutes of the Enterprise and Growth Committee held on 30th July 2015.

4 Public Question Time

To receive any questions, statements and petitions of which members of the public have given notice. Deadline for notification is 5.00pm on Thursday 17th September 2015.

5 Member Question Time

To receive any questions, statements and petitions of which Members of the Council have given notice. Deadline for notification is 5.00pm on Thursday 17th September 2015.

6 The Apprenticeship System (Pages 7 - 16)

The Lifelong Learning Manager will brief Members on the apprenticeship system and developing government policy.

7 Economic Growth Redesign Update

A verbal update from Business Relationship Manager – Economic Growth on the progress of the implementation of the Economic Growth Redesign Task and Finish Group recommendations.

8 Future Work Programme for the Enterprise and Growth Scrutiny Committee (Pages 17 - 36)

To consider the work programme.

9 Date of Next Meeting

Thursday 22nd October 2015

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Enterprise and
Growth Scrutiny
Committee

22nd September 2015

10.00 am

Item
3
Public

**MINUTES OF THE ENTERPRISE AND GROWTH SCRUTINY COMMITTEE MEETING
HELD ON 30 JULY 2015
10.00 AM - 12.10 PM**

Responsible Officer: Julie Fildes
Email: Julie.fildes@shropshire.gov.uk Tel: 01743 257723

Present

Councillor Steve Davenport (Chairman)
Councillors Dean Carroll (Vice Chairman), Andrew Bannerman, Nicholas Bardsley,
Charlotte Barnes, Pauline Dee, John Hurst-Knight, Jean Jones and William Parr

22 Apologies for Absence and Substitutes

None were received.

23 Disclosable Pecuniary Interests

There were none disclosed.

24 Minutes

RESOLVED:

That the Minutes of the meeting held on 2nd July 2015 be approved as a correct record and signed by the Chairman.

25 Public Question Time

There were no public questions.

26 Member Question Time

There were no questions from Members.

27 Tourism Update

The Visitor Economy Manager thanked Members for their ongoing support and allowing her the opportunity to speak to them about the changes within the Visitor Economy Team and the new working practices these changes had brought about.

She explained that the changes had happened more quickly than expected due to the necessity of financial savings being brought forward, with funding reductions expected in the 2016/17 budget being made a year early.

She continued that since becoming a Unitary Council in 2009, Shropshire Council had employed two dedicated Tourism Officers with time also allocated to the Visitor Economy Service Manager to work at a strategic level as part of the wider service. From 1st August 2015 the Tourism Officer posts would cease and would be replaced by the single post of Visitor Economy Development Officer.

Members noted the importance of the tourism sector to the Shropshire economy, with 14,500 people employed in the industry, and highlighted in the Shropshire LEP and ESIF strategies as an investment priority. The Visitor Economy Manager described the resilience of the tourism sector and the work already undertaken by the Council's tourism section to develop robust strategies and build strong partnerships. She continued that the growth structures and growth agenda plans were in place.

The Visitor Economy Manager continued that she was concerned that the Visitor Economy Development Officer post concentrated on strategic aims rather than hands on involvement in the tourism sector, and as such was not in such a good position to react quickly to promotion opportunities as had happened with obtaining the funding to promote Much Wenlock during the Olympics. She reported that the team were working with other partners to consider the best way to enable other organisations to take on this function. A Member suggested greater Parish and Town Council involvement. The Visitor Economy Manager agreed that this was one possibility and she was also looking to private businesses to take on some of the work.

In answer to a Member's question, the Visitor Economy Manager explained the role of the Visitor Economy Officer to concentrate on:

- Developing the Council's own tourism assets, such as the museum. To include marketing and sponsorship;
- Providing strategic support to the sector;
- Leading on commissioning for the Visitor Information Service;
- Acting as conduit for large organisations such as Visit England and Visit Britain;
- Working with the LEP Tourism Group to shape tourism priorities around European funds.
- Day to day support with businesses.

In response to a Member's query, the Visitor Economy Manger explained that she had concerns regarding the Council's ability to develop large bids for European funding and seize investment opportunities when they arose at short notice. The Chairman suggested that this may be a useful subject for a Task and Finish Group to consider. Members expressed support for the establishment of a Tourism Task and Finish Group.

Members discussed increased partnership working with Telford and Wrekin Council, and the way in which visitors to the County did not perceive boundaries between the administrative areas. Members noted that the tourism-specific opportunities for European funding were concentrated on non-urban areas therefore Telford,

Ironbridge and Shrewsbury would not be directly eligible. The Chairman suggested that this could be another potential area for the Task and Finish Group to consider.

A Member asked whether the previous targets for increasing visitor numbers to the County remained sufficiently ambitious and whether there was a clear plan to achieve these numbers. He suggested that this could also be examined by the Task and Finish Group.

In response to a Member's question requesting examples of the new structures adding value to the tourism sector, the Visitor Economy Manager explained that all points of the post as outlined earlier in the meeting would provide general support to the sector together with the improved ability to develop strategic support. She continued that once the new post had bedded in it would be easier to understand the level of capacity. The Chairman again suggested that this issue could be explored by the Task and Finish Group.

A Member asked about the success criteria for the newly established post. The Visitor Economy Development Officer stated that resilient organisations seeing this as an opportunity to provide leadership and become proactive in the sector would vindicate the decision made. Also finding the additional capacity to develop a strong, significant, strategic project would be seen as a huge success.

The Visitor Economy Development Officer reminded Members of recent or forthcoming BBC programmes based in Shropshire where tourism officers had provided information and support. He added that he aimed to continue in this role as those programmes were seen by millions of viewers and attracted both visitors and employers to the County.

Agreed: that the Chairman be given delegated powers to work with the Visitor Economy Manager to establish the terms of reference to set up a Tourism Task and Finish Group.

28 Economic Growth Redesign Update

The Head of Economic Growth and Development updated Members on the redesign of the Economic Growth section. Members noted that two new posts of Business Relationship Manager and Physical Regeneration Manager were being created, with a flat structure of 12 posts beneath them. The two management posts would be recruited first to enable those officers to participate in the interview process and team selection.

The consultation process had included staff workshops, one to one interviews with staff and invitations to make written submissions. The information gathered was being submitted to the Director and through him to the Chief Executive and Directors at their regular meetings.

The Head of Economic Growth explained that prototype working arrangements were being trialled with formal reviews at 3 monthly periods. In response to a Member's question he stated that any problems identified in the prototype would be acted on immediately. He added that the aim of the redesign, as had been identified by the

Task and Finish Group, was to work more effectively and efficiently and was not about budget savings.

Members noted that the budget for the new website had been allocated and it would be the first task of the new team once they were established.

The Head of Economic Growth confirmed that he would provide regular updates to the Enterprise and Growth Scrutiny Committee on the progress of the implementation of the service redesign.

29 **Planning Committee Task and Finish Group Report**

The Planning Services Manager introduced the Planning Committee Task and Finish Group Report. He explained that the review process had been undertaken during a time when the Planning Service had been under significant pressure. The Task and Finish Group had concluded that it was not an appropriate time to make significant changes to the delivery of Planning Committees. Members noted that the report recommended retaining the three Planning Committee model but with a further review in six months' time once SAMDev had been adopted.

The Planning Service Manager continued that the Task and Finish Group had concentrated on changes to practices which would improve consistency and efficiency and would ensure that processes were robust.

Members noted that evidence had not been obtained from all interested parties but Members and Parish and Town Councils had been canvassed for their views and the Group had undertaken a site visit to Chester Council to observe its Planning Committee at work.

Members discussed delegated decisions. The Planning Service Manager confirmed that the 96% target rate set by the previous Planning Task and Finish group but it remained at 94%, which was lower than the neighbouring authorities of Herefordshire and Chester West. The Planning Services Manager noted that some Parish and Town Councils saw the process of delegation as undemocratic, but stressed that whether or not an application was delegated or referred to Committee it had to be considered in the same way. He continued that it was important that the right applications were placed on Planning Committee agendas for consideration and this would involve an element of trust between Officers and Members. Members were referred to bullet point 4 in the recommendations, where the Group recommended that the process to decide which applications were delegated or considered by the Planning Committees had greater transparency.

Referring to bullet point 5 in the recommendations, the Planning Service Manager noted that it was difficult to ensure that all reports were completely consistent but Officers had been provided with a report template and guidance on the focus for each section of the report.

Members discussed the provision for Member speaking on applications within their Wards. A Member asked whether this recommendation 7 included changing the current system to allow the Committee Member to vote on applications within his or her Ward. The Planning Service Manager confirmed that the Task and Finish Group

were not recommending a change to this procedure. The Chairman confirmed that both the Committee Member and Non-Committee Member would be allowed to speak for five minutes from the speaker's table, and would be available to answer questions if required but would retire to the back of the room and not participate in the debate. It was agreed that this recommendation would be re-worded for clarity. The Planning Service Manager confirmed that this change would require an alteration to the Constitution. Members suggested that both Planning Committee and Non-Committee Members should remain at the committee table but the Planning Service Manager explained that this was not desirable due to the potential issue of undue influence.

Referring to bullet point 8 in the recommendations, the Planning Service Manager commented that the Group had witnessed the web broadcast of the Planning Committee in Chester and although some Members of the Group were in favour of this, the majority favoured only audio recording. The survey results supported recording of meetings.

In response to a Member's query, the Planning Service Manager explained that the recommendation to hold site visits on a separate day was not mandatory but was suggested to give the Committee greater flexibility when required. Members raised concerns that if this became standard practice it would unnecessarily increase Members time commitment and decrease the number of Members attending site visits and potentially may have a detrimental effect on the decision making process.

A Member suggested that bullet point 9 be strengthened to state that Members who could not attend site visits regularly speak to their Group Leaders with a view to being replaced on the Committee. The Planning Service Manager explained that this was not the view of the Group, who felt that it was up to the individual Member to decide whether they were able to fully commit to the time demanded. He continued that the perceived importance of site visits had been shown in the questionnaire responses from both Members and Town and Parish Councils and this would be re-enforced in the future Member training programme.

A Member suggested that moving the Committee start time to 10am would enable the Committee to consider a greater number of applications. The Planning Service Manager explained that Members had decided the start time of 2pm and they were able to change the time of the Committee if they were minded to.

The Planning Services Manager explained that some Town and Parish Councils had expressed dissatisfaction with the level of information received on the progress of planning applications, the final two recommendations addressed these issues. In answer to a Members question he confirmed that Planning Officers would make their recommendation and for housing applications instructions are then sent to the Legal Section for the drawing up of Section 106 agreements which can add to the time taken before a planning decision can be issued. He confirmed that the time taken to complete the S106 and release the planning decision can take a number of months. A Member suggested that it would be useful to request further information from the Legal Section about the length of time of this process.

In response to a Member's question on appeals against both Officer and Committee decisions, the Planning Services Manager explained that the County experienced the

second highest number of appeals in the Country but had the highest number of appeals dismissed. He continued that it was difficult to identify possible appeals and that the Planning Inspectorate was not always consistent in its decisions. He added that lessons were learnt from upheld appeals and the Committees received the appropriate training.

Referring to the recommendation to review the situation in a further six month's time a Member asked if would be possible for the Group to consider planning enforcement and the defence of conservation areas. The Member was advised that this was not within the remit of the Planning Committee Task and Finish group which had been established to consider the operation of the Planning Committees. If Members were minded, it would be possible to add this topic to the Committee's work programme for future consideration.

Agreed:

- i. that subject to the rewording of bullet point 7 in the Recommendations to improve clarity, the Planning Committee Task and Finish report accepted and formally presented to the Political Structures Monitoring Group for consideration; and
- ii. that a representative from the Legal Section be invited to a future meeting of the Committee to answer Members questions on the process for Section 106 Agreements.

30 Future Work Programme for the Enterprise and Growth Scrutiny Committee

Agreed:

- i. That the topic of Planning Enforcement and protection of Conservation Areas be added to the work programme.
- ii. That the examination of the relationship between the Planning Section and Licensing Section be added to the Work Programme.

31 Date of Next Meeting

Members noted that the review of the Scrutiny Committees was still ongoing.

Agreed: that the next meeting of the Enterprise and Growth Scrutiny Committee be held at 10am on 22nd September 2015.

Signed (Chairman)

Date:

Apprenticeships: An overview of the current apprenticeship system and developing government policy.

1. The current system:

1.1 The Government has made a commitment of 3 million new apprenticeships starts in England between 2015 and 2020. Apprenticeships are full time paid jobs which incorporate on and off the job training. A successful apprentice will receive a nationally recognised qualification on completion of their apprenticeship. New recruits or existing employees aged 16 and above can undertake an Apprenticeship.

1.2 Under the current system, there are over 200 different types of apprenticeships available in England, in 13 broad sector subject areas, through existing apprenticeship frameworks.

Apprenticeships can be studied at different qualification levels:

- Intermediate Apprenticeships lead to level 2 qualifications, equivalent to 5 GCSE passes;
- Advanced Apprenticeships lead to level 3 qualifications, equivalent to 2 A level passes;
- Higher and Degree Apprenticeships lead to level 4 qualifications and above.

1.3 Recognised apprenticeships are required to meet Government minimum standards, which include a minimum duration of 12 months (some apprentices aged over 19 may complete an apprenticeship in less than 12 months if they demonstrate prior attainment of certain qualifications), employed for 30 hours a week, an English and maths requirement if the apprentice doesn't have the relevant qualifications, and off the job training. Apprentices have the same rights as other employees and are entitled to be paid at least the apprenticeship rate of the national minimum wage.

1.4 Apprentices aged 16-18 are entitled to the apprentice minimum wage of £2.73 an hour. This will increase to £3.30 from 1st October 2015. Employers can, if they wish, pay more than the minimum apprentice wage. Those over the age of 19 are also entitled to the apprentice minimum wage in the first 12 months of their apprenticeship. After the first 12 months those aged 19 or over are entitled to the national minimum wage rate, which is age dependant.

1.5 Traineeships are also available for people who are unemployed and have little work experience, but can be prepared for employment or an apprenticeship within 6 months. Traineeships are relatively new and developing, offered by some training providers, and are seen as a 'stepping stone' into an apprenticeship.

1.6 The Government contributes towards the training of an apprentice depending on the apprentices' age. The Department for Education (DfE) funds training for apprentices aged under 19. The Department for Business Innovation and Skills (BIS) provides the funding for apprentices aged 19 and over. DfE and BIS cover a proportion of the cost of training apprentices, the amount they contribute depends on the age of the apprentice:

- 100% of the training costs for Intermediate and Advanced Apprenticeships if the apprentice is aged 16-18
- 50% of the training costs if the apprentice is aged 19-23
- Up to 50% of the training costs if the apprentice is aged 24 and over

1.7 If employers choose to deliver additional qualifications as part of the apprenticeship which are not within the apprenticeship framework, then these qualifications will be paid for by the employer. Employers are free to fund apprenticeships themselves without any support from government.

1.8 The Apprenticeship Grant for Employers of 16-24 year olds (AGE 16-24) pays £1,500 to small businesses hiring a young apprentice if the firm has not hired an apprentice before. AGE 16-24 began in 2012 aiming to encourage more small businesses (less than 50 employees) to hire apprentices and encourage more young people into apprenticeships. An employer can claim up to 5 grants. This grant is available until December 2015.

1.9 As well as AGE 16-24 other support is also available for employers seeking to employ an apprentice:

- Abolition of employer national insurance for apprentices under 25. From April 2016 no employer will pay secondary class 1(employer) national insurance contributions for apprentices under 25 earning up to the upper earning limit
- The government runs an official job site for apprenticeships in England, Apprenticeship Vacancies, which employers can use. An employer guide to apprenticeship recruitment is also available through Gov.uk
- Apprenticeship Training Agencies (ATAs) are organisations directly employing apprentices, which employers can hire. The business hosting the apprentice operates as the apprentice's day to day workplace and manager. ATAs coordinate the training and pay associated training costs. The host employer pays a fee based on wage and training costs. ATAs deal with the administration associated with hiring or employing an apprentice.
- Local training providers and colleges will offer support to employers, for example, assist in advertising and recruiting apprenticeship vacancies, and support the apprentice whilst on training and at work.

2. Government Apprenticeship Policy Development:

2.1 The Richards Review of Apprenticeships looked at how apprenticeships in England could meet the needs of the changing economy. Following this review a number of changes to the apprenticeship system are being developed. Broadly: apprenticeship frameworks to be more rigorous and responsive to the needs of employers, higher expectations on English and maths, provide a grading system e.g. Pass, Merit, Distinction, an assessment at the end of the apprenticeship, and funding reforms to provide employers greater control over training.

2.2 In the 2015 Queen's speech the government set out its intention to create a duty to report on progress to meeting the target of 3 million new apprenticeships by 2020. Public sector bodies will be required to employ apprentices and will be set targets to increase apprenticeship numbers. The Welfare and Reform Bill includes an obligation for the government to report each year on progress made towards meeting the target. The government has also announced that it would give apprenticeships the same legal treatment as degrees and protect the term 'apprenticeship' in the Enterprise Bill.

2.3 In line with the recommendations from the Richards Review, new apprenticeship standards are being developed by employer led groups known as 'trailblazers'. There are currently 140 trailblazers involving over 1,200 employers and 129 apprenticeship standards have been published so far, of which, 45 are Higher and Degree Apprenticeships. More than 220 new standards are in development. In November 2014 an integrated Degree Apprenticeship model was also announced. Employers, universities and professional bodies' co design a new degree to meet full competency for an occupation. Degree apprenticeships are part of the Higher Apprenticeship programme. The digital sector is developing the first of these integrated Degree Apprenticeships.

2.4 A new funding pilot is being trialled which gives employers greater control over spending on training delivery. The simplified funding pilot involves:

- For every £1 spent by an employer on training the government will contribute £2 up to a maximum cap
- Additionally, 3 incentive payments are available to employers for recruiting 16-18 year olds, for small businesses and on successful completion of the apprenticeship

2.5 The March 2015 budget announced employers will be given funding control through an Apprenticeship Voucher, which will be developed before full implementation in 2017. The 2015 summer budget set out plans to introduce a levy on large employers to create a fund supporting apprenticeships. It has been suggested that this levy could be collected via a PAYE system. Further details of the levy will be set out in the 2015 Spending Review.

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Apprenticeships in Shropshire.

1. Context:

1.1 Apprenticeships are available in a large number of skills sectors across the county. A wide range of private training providers and colleges offer both apprenticeships and traineeships for people aged 16 plus.

1.2 The majority of Shropshire year 11 school leavers enter full time education or training (88% +). Our year 11 destination information shows that year on year around 4.5-5.5% of the year 11 cohort access an apprenticeship at age 16, which compares favourably with our statistical neighbours.

1.3 As part of a schools requirement to provide impartial careers advice and guidance, all of our secondary schools have post 16 options events for year 11 pupils and parents where all options, including apprenticeships are explained. We have retained an Information, Advice, Guidance and Transition service which trades successfully with schools offering careers advice and guidance.

1.4 Training providers across Shropshire are members of a Shropshire and Telford Training provider network which links with the Marches Training Provider Association. One of the aims of the network and association is to increase the number of employers offering apprenticeships. This mirrors the aspirations of The Marches LEP Skills Plan.

1.5 Advertising and marketing events are run regularly to promote apprenticeships. Earlier this year, in conjunction with the training provider association, the Shropshire Star launched the 'Ladder for Shropshire', a 6 month media campaign and support service to encourage employers to offer apprenticeships.

2. Apprenticeship data:

2.1 The source and amount of apprenticeship data we can access has evolved over the years. Public access data is via the statistical first release (SFR), shared by government at points in the year. Data is also provided via the 'data cube' to each local enterprise partnership. However this data is not always available in a timely manner and access is over complicated. Attached is data collated from the SFR which shows a breakdown of apprenticeship starts, participation and achievements for Shropshire, Herefordshire, Telford and Wrekin.

2.2 summary of data

Headlines from the attached data sheets

Starts (2011 – 2014)	
Shropshire	16% decrease, static at U19 and 19-24. Main decrease at 25+, loss of 510 over 3 years
Herefordshire	18% decrease, evenly spread over three age groupings but main decrease at 25+, loss of 250 over 3 years
Telford and Wrekin	7% decrease, static at U19 and 19-14. Main decrease at 25+, loss of 150 over 3 years.

Starts by Sector 2013/14	Shropshire	Herefordshire	Telford and Wrekin
First	Engineering and Manufacturing Technologies	Business, Admin and Law	Business, Admin and Law
Second	Health, Public Services and Care	Health, Public Services and Care	Health, Public Services and Care
Third	Business, Admin and Law	Retail and Commercial Enterprise	Retail and Commercial Enterprise
Fourth	Retail and Commercial Enterprise	Engineering and Manufacturing Technologies	Engineering and Manufacturing Technologies

Participation (2011 – 2014)	
Shropshire	Level around 7500
Herefordshire	Level around 3100
Telford and Wrekin	Level around 3500

Achievements (2011 – 2014)	
Shropshire	Decrease in number at U19 despite static numbers of starts, growth at 19-24 & 25+ compared with a decrease in starts.
Herefordshire	Decrease in number at U19 mirrored by decrease in starts. 19-24 numbers static despite a decrease in starts. Growth at 25+ compared with a decrease in starts.
Telford and Wrekin	Decrease in number at U19 despite static numbers of starts, growth at 19-24 mirrored by a growth in starts. Growth at 25+ compared with a decrease in starts.

Discussion points: How can Shropshire respond to developing government policy? How can Shropshire businesses engage with these developments? What is working well and less well?

Telford & Wrekin Residency Apprenticeship Data
Source: SFR FE Data Library Gov UK July 2015

															Provisional (Not full year) August - January			
Telford & Wrekin	Starts	2011/ 2012				2012/ 13				2013/ 2014				2014/ 2015				
		U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages	
	Intermediate	330	380	510	1220	290	450	580	1320	340	350	520	1210	190	170	200	560	
	Advanced	130	200	390	720	120	290	570	980	110	250	230	590	70	130	120	320	
	Higher		10	20	30	10	10	30	50		10	20	30		10	20	30	
	All	460	590	920	1970	420	750	1180	2350	450	610	770	1830	260	310	340	910	
Sector																		
Agriculture, Horticulture and Animal Care					20			30				20					10	
Arts, Media and Publishing																		
Business, Administration and Law					630			720				560					300	
Construction, Planning and the Built Environment					20			30				20					20	
Education and Training					30			80				40					20	
Engineering and Manufacturing Technologies					280			310				310					140	
Health, Public Services and Care					410			490				420					190	
Information and Communication Technology					110			90				50					20	
Leisure, Travel and Tourism					50			60				30					20	
Retail and Commercial Enterprise					420			540				380					190	
Total					1970			2350				1830					910	

Telford & Wrekin Participation 3040

3770

3800

TBA

NB: Numbers rounded to nearest 10.

Telford & Wrekin - Apprenticeship Achievements
Source: SFR FE Data Library Gov UK July 2015

															Provisional (Not full year) August - January			
Herefordshire	Achievements	2011/ 2012				2012/ 13				2013/ 2014				2014/ 2015				
		U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages	
	Intermediate	190	180	210	580	180	200	290	670	170	240	290	700	TBA	TBA	TBA	0	
	Advanced	70	130	170	370	60	110	180	350	60	130	260	450	TBA	TBA	TBA	0	
	Higher				0			10	10			10	10	TBA	TBA	TBA	0	
	All	260	310	380	950	240	310	480	1030	230	370	560	1160	TBA	TBA	TBA	0	

NB: Numbers rounded to nearest 10.

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Shropshire Residency Apprenticeship Data
Source: SFR FE Data Library Gov UK July 2015

																	Provisional (Not full year) August - January			
Shropshire	Starts	2011/ 2012				2012/ 13				2013/ 2014				2014/ 2015						
		U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages			
	Intermediate	570	830	670	2070	520	690	520	1730	580	750	540	1870	350	340	210	900			
	Advanced	200	890	830	1920	210	820	980	2010	190	800	440	1430	140	410	290	840			
	Higher		10	10	20		20	40	60		20	30	50	10	10	20	40			
	All	770	1730	1510	4010	730	1530	1540	3800	770	1570	1010	3350	500	760	520	1780			
Sector																				
Agriculture, Horticulture and Animal Care													100							
Arts, Media and Publishing													10							
Business, Administration and Law													800							
Construction, Planning and the Built Environment													80							
Education and Training													130							
Engineering and Manufacturing Technologies													1120							
Health, Public Services and Care													670							
Information and Communication Technology													190							
Leisure, Travel and Tourism													150							
Retail and Commercial Enterprise													760							
Total													4010							

Shropshire Participation	7590	7920	7380	TBA
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NB: Numbers rounded to nearest 10.

Shropshire - Apprenticeship Achievements
Source: SFR FE Data Library Gov UK July 2015

																	Provisional (Not full year) August - January			
Shropshire	Achievements	2011/ 2012				2012/ 13				2013/ 2014				2014/ 2015						
		U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages	U19	19-24	25+	All ages			
	Intermediate	300	440	340	1080	330	520	370	1220	310	440	280	1030	TBA	TBA	TBA	0			
	Advanced	210	550	330	1090	140	610	420	1170	120	610	480	1210	TBA	TBA	TBA	0			
	Higher				0			10	10		10		10	TBA	TBA	TBA	0			
	All	510	990	670	2170	470	1130	800	2400	430	1060	760	2250	TBA	TBA	TBA	0			

NB: Numbers rounded to nearest 10.

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Annual Scrutiny Work Programme

The use of a template has helped to focus the activity of Task and Finish groups, and is probably one reason why they have been so successful in probing specific issues over the life of the last council.

We would like to introduce something similar for Scrutiny so that Members have a better opportunity not only to suggest topics, but also understand why other members may be bringing forward their suggestions. The standardisation will also help to assess the relative merits of the topics brought forward and make prioritising and choosing between possibly competing topics easier and more transparent – because it will be a more objective process.

This template sets out the key features of topics for the Scrutiny Work Programme. Members proposing topics should be able to set out why the topic should be included in the work programme – and be able to indicate what the ‘Expected benefits/Outcomes’ will be.

If they have some ideas on the approach they believe should be used, who they would like to hear from in the work, and the types of evidence they want to receive they can also include this information. However this is not as essential because these elements of the work programme can be worked up with support from relevant officers once the topic has been agreed for inclusion by the Scrutiny Committee and the Scrutiny Chairs.

Timescales for completion and inclusion in the schedule of Scrutiny Committee meetings will also be confirmed when the approach that will be used to undertake the work and any more detailed Terms of Reference [and Project Plan e.g. for Task and Finish group Work] have been agreed.

Evaluating the proposed topics

The following criteria should be used by the Scrutiny Committee and will be used the Scrutiny Chairs to support their evaluating and prioritising each proposed topic for the Scrutiny Committee work programmes. With support from Officers the Scrutiny Chairs will co-ordinate topics that would fall within more than one Committee, identifying where joint working will take place or which Committee will take the lead.

CRITERIA FOR SELECTING TOPIC	CRITERIA FOR POSSIBLY REJECTING TOPIC
<ul style="list-style-type: none">• Does the issue affect more than one area in the county?• Is it a key issue for the public?• Is it or has it been a poor performing service?• Is there or has there been a high level of user dissatisfaction with the service?• Is there a high level of budgetary commitment to the service?• Is there a pattern of budgetary overspends?• Does the topic relate to the Council corporate priorities / central government priorities?• Has new government guidance or legislation been released?• Is there scope to involve the service users/ the public in a review?• Can scrutiny members reasonably expect to add value?	<ul style="list-style-type: none">• Is the issue being, or soon to be, examined by Cabinet/officer group/other internal body and changes imminent?• Is new legislation or guidance expected within the next year?• Has the topic been covered by an in-depth scrutiny review in the 3 years?• Is the topic being proposed because of an individual complaint?

Scrutiny Committee Work Programme Template – Guiding Questions For Suggesting Topics and Completion

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
	<ul style="list-style-type: none"> • What do you want to achieve by looking at this topic? • What difference will Scrutiny make by looking at the topic have? • How will you know that you have made a difference? • How does this topic further the priorities of the Council? • How does this topic address concerns/issues raised by the community? • What value will scrutinising this topic add? • Will service users and the public be involved in the work? <p>Overall view – will the impact of the scrutiny be more than the cost of doing it? Is it worth the investment?</p>	<p>What is the best way for you to scrutinise the topic to achieve your outcomes?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Task and finish groups • Select Committee (including preparation and pre-meeting) • Concurrent meetings on a single topic 	<p>How would you undertake your scrutiny activity?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Sites visits • Live audio or video streaming • Member led research • Desk based research • Visits to other counties • Focus groups • Meeting people in the community • Customer experience • Preparation for Select Committee • Opportunity Risk Assessments 	<p>Who do you need to hear from?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Which officers • Which organisations • Individuals • Community reps <p>What do you need to know?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Service user experience • Customer intelligence • Performance information • Service usage information • Cost and budget information <p>How do you want to receive it?</p> <ul style="list-style-type: none"> • Presentations • Reports • Briefing papers • Graphs • Tables • Videos 	<p>What do you need to have to support you to deliver your work?</p> <p>e.g.</p> <ul style="list-style-type: none"> • How much Scrutiny officer support time? • How much member time? • What type of skills? • Any budget requirement e.g. to cover cost of travel, surveys, focus groups? • Is there anything that you need to have in place before you start or to finish your work? i.e. Dependences and interdependences 	<p>e.g.</p> <ul style="list-style-type: none"> • Identify specific committee or whether a joint exercise • Identify Lead Scrutiny Member

Scrutiny Committee Work Programme Topics, 2014-15

Committee: Enterprise and Growth Scrutiny Committee

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Economic Redesign Work	To explore if further work is needed on the Council's approach to Economic Growth	Officer to brief Committee on outcome of Redesign work and recommendations of Task and Finish Group of 2014/15. To be done in autumn 2015	Claire Cox to brief Members	Claire Cox Portfolio Holders	Officer time Claire Cox and Redesign Team	Cllr Steve Davenport
Tourism	To explore if further work is required on Tourism and the Visitor Economy following the implementations of recommendations from the Enterprise and Growth Scrutiny Committee Task and Finish Group in 2011 and the impact of the Economic Growth Redesign work.	Briefing Paper sent to Members for review informing Members of the outcomes from earlier work. Also to include subsequent increase in service provision. Tourism Officer to attend Committee to answer Members' questions arising from the briefing paper if required	Members to question the Tourism Officer with a view to deciding whether further scrutiny action is required. If so, to establish the remit of investigations and to scope that enquiry which may take the form of a one item agenda meeting of the committee or the establishment of a rapid action task and finish group.	Louse Cross Any local businesses / representatives of the local tourism partnerships / members of the public Portfolio Holder/s	Officer Time Tourism strategy	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Shropshire Economic Growth Strategy	<p>Annual review of the Shropshire Economic Growth Strategy which the Committee had an active role in developing and monitoring.</p> <p>To ensure that the strategy is still current and of benefit to the economy of Shropshire.</p>	One item Agenda for Committee to monitor the progress of strategy. To be considered in December 2015	Members to have the opportunity to receive feedback from the Shropshire Business Board Chair and Chief Executive of the Chamber of Commerce on the effectiveness of the strategy.	<p>Shropshire Business Board Chair Mandy Thorn</p> <p>Chief Executive of Chamber of Commerce Richard Sheehan</p> <p>Portfolio Holder/s</p>	<p>Officer Time</p> <p>Shropshire Economic Growth Strategy</p> <p>Mark Pembleton</p>	Cllr Steve Davenport
Planning Committees	On-going Task and Finish Group considering the best way to deliver the Planning Committees	Ian Kilby appointed as Lead Officer for the Task and Finish Group.	<p>Regular updates on the work of the Task and Finish Group.</p> <p>Task and Finish Group to gather evidence from stake holders.</p> <p>Visits to be undertaken to see best practice in neighbouring authorities.</p>	<p>Planning Officers</p> <p>Portfolio Holder</p> <p>Chairs and Vice-Chairs of Planning Committees</p> <p>Evidence from Town and Parish Councils and any other stake holders deemed necessary</p>	<p>Officer time</p> <p>Site visit to neighbouring authority to observe best practice</p>	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Telecom Connectivity	To review the service provided by the telecommunications companies since the final report of the Task and Finish Group previously established to examine this.	Briefing Paper sent to Members for review informing Members of the outcomes from earlier work and changes in signal provision. Officer to attend Committee to answer Members' questions arising from the briefing paper	For Members to have the opportunity to receive feed-back from representatives of the telecommunication s industry on the provision of service in the County	Representative s from telecommunications industry Representative from the Shropshire Business Board	Mark Pembleton Chris Taylor Officer time	Cllr Steve Davenport
The Museum Service	Greater understanding of the service provision following service redesign	Officer to be asked to give presentation and provide briefing note	Presentation at Committee	Museum Officer	Officer time	
LEP Funding	LEP officer to be invited to give a presentation on the work of the LEP to update Members on its activities. To include information on LEP work on highways	Officer to be requested to give presentation, provide a briefing paper and attend committee to answer questions arising	Presentation and briefing paper	LEP Officer Portfolio Holder	Officer Time	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Apprenticeships	To review the outcomes of previous work done in this area.	Briefing paper to be provided with an officer available to answer questions at committee. Steve Wain to be invited to talk to Members	Briefing paper	County Training Steve Wain Jeanne Vernon	Officer Tme	
The provision of Student Accommodation following the establishment of the University Centre Shrewsbury	Andy Evans to be invited to attend Committee to explain the Student Accommodation Strategy and for Members to consider if the establishment of a Task and Finish Group be required	Presentation from Andy Evans and the possible establishment of a Task and Finish Group	Examination of other towns providing student accommodation to identify any changes required in planning practice	Andy Evans Public Protection Officers Evidence from other towns with new universities	Officer Time	Cllr Steve Davenport
Age Demographics of the County and the effect this has in relation to employment and business	To gain a better understanding of the demographics of the County and the effect this has on the economy. Should the paper trigger specific areas of focus then these could be explored as potential agenda topics	Tom Dodds to provide a briefing paper for circulation	Briefing paper to be circulated		Officer Time	
Planning Enforcement and the Protection of Conservation Areas						

Examination of the Working Relationship between Development Control and the Licensing Section						
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THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and regularly amended and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Mr K Barrow (Leader); Mr S Charmley (Deputy Leader); Mr T Barker; Mrs K Calder; Mr L Chapman; Mrs A Hartley; Mr S Jones; Mr M Owen; Mr M Price; and Mrs C Wild. To view more details, please click on the following link:

<http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend full Cabinet meetings and ask a question and/or make a statement in accordance with the Council's Procedure Rules. If you would like further details please email jane.palmer@shropshire.gov.uk or telephone 01743 257712.

Members of the public are also welcome to submit a request to address or to ask a question of the Member making the Portfolio Holder decision. Any request should be submitted in writing to the Chief Executive at the address below by no later than 2 clear working days before the proposed Member Session. This is to ensure that the individual member has sufficient time to decide whether or not to hear such persons and if so the arrangements to be made. If you would like further details please telephone 01743 257712 or email jane.palmer@shropshire.gov.uk.

All Executive including individual member decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email jane.palmer@shropshire.gov.uk or telephone 01743 257712.

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

CABINET FORWARD PLAN FOR 3 SEPTEMBER 2015 ONWARDS

DECISION MAKER - Cabinet - 14 October 2015

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
14 October 2015	Report 2 - Financial Strategy 2015/2016 - 2025/2026	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	27 March 2015
14 October 2015	Revenue Monitor 2015/2016 Quarter 2	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	27 March 2015
14 October 2015	Capital Monitor 2015/2016 Quarter 2	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	27 March 2015
14 October 2015	Quarter 1 Performance Report 2015/2016	Yes	Portfolio Holder for Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	26 February 2015

14 October 2015	Asset Management Strategy for Highways and Transport	Yes	Portfolio Holder for Highways and Transport		Chris Edwards, Area Commissioner South chris.edwards@shropshire.gov.uk	7 July 2015
14 October 2015	Redesign of Shropshire Libraries	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Kate Garner, Locality Commissioning Manager Tel: 07990085506 kate.garner@shropshire.gov.uk	4 August 2015
14 October 2015	West Midlands Rail Devolution	Yes	Portfolio Holder for Highways and Transport		Matt Johnson, Transport Planning Commissioner (North) matt.johnson@shropshire.gov.uk Tel: 07990087879	14 September 2015
14 October 2015	Commissioning Out Social Work Practice	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Andy Begley, Head of Adult Social Care Operations andy.begley@shropshire.gov.uk	11 May 2015

DECISION MAKER - Special Cabinet - 28 October 2015

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
28 October 2015	Buildwas Primary School	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	30 July 2015

DECISION MAKER - Cabinet - 9th December 2015

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
9 December 2015	Treasury Management Update - Quarter 2 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	27 March 2015
9 December 2015	Treasury Strategy 2015/2016 - Mid Year Review	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	27 March 2015
9 December 2015	Report 3 - Financial Strategy 2015/2016 - 2025/2026	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	27 March 2015
9 December 2015	Capital Strategy 2015/2016 - 2019/2020 Draft	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	27 March 2015
9 December 2015	Setting the Council Tax Taxbase for 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	27 March 2015

9 December 2015	Quarter 2 2015/2016 Performance Report	Yes	Portfolio Holder for Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	26 February 2015
9 December 2015	Delegation of functions to Birmingham City Council for the purposes of Illegal Money Lending Enforcement	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Frances Darling Tel: 01743 251715 frances.darling@shropshire.gov.uk	29 June 2015
9 December 2015	Local Account	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Stephen Chandler, Director of Adult Services Tel: 01743 253767 Stephen.Chandler@shropshire.gov.uk	14 September 2015
9 December 2015	Shropshire Schools Funding Formula 2015-2016	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Childrens Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	14 September 2015
DECISION MAKER - Cabinet - 10th February 2016						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
10 February 2016	Revenue Monitor 2015/2016 - Quarter 3	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015

10 February 2016	Capital Monitoring 2015/2016 - Quarter 3	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.g ov.uk	23 April 2015
10 February 2016	Financial Strategy 2015/2016 - 2025/2026 - Final	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.g ov.uk	23 April 2015
10 February 2016	Capital Strategy 2015/2016 - 2019/2020 - Final	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.g ov.uk	23 April 2015
10 February 2016	Robustness of Estimates and Adequacy of Reserves	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.g ov.uk	23 April 2015
10 February 2016	Estimated Collection Fund Out-turn 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.g ov.uk	23 April 2015

10 February 2016	Fees and Charges 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Treasury Strategy 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Treasury Management Update - Quarter 3 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Quarter 3 2015/2016 Performance Report	Yes	Portfolio Holder for Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	26 February 2015
10 February 2016	Improved Swimming Facilities for Shrewsbury	Yes	Portfolio Holder for Business Growth, ip&e, Culture and Commissioning (North)		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	31 July 2014

DECISION MAKER - Deputy Leader & Portfolio Holder for Business Growth, ip&e, Culture and Commissioning (North)

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt /	Contact for further information re documents /	Date Uploaded
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				confidential	report to be submitted to decision maker	onto Plan
29 October 2015	Cleobury Mortimer Library	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Kate Garner, Locality Commissioning Manager Tel: 07990085506 kate.garner@shropshire.gov.uk	19 August 2015
23 November 2015	Redesign of Shifnal Library - asset transfer	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	14 September 2015

DECISION MAKER - Portfolio Holder for Adult Services and Commissioning (South) - Lee Chapman - no items known to date

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - Portfolio Holder for Children's Services - Ann Hartley

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before 10th August, 2015	Transport Policy for Children's Services <i>(Item previously included in the Forward Plan under the remit of Cabinet.)</i>	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	9 January 2015

27 October 2015	West Midlands Young Offenders Service	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Childrens Services Tel: 01743 254201 Karen.Bradshaw@shropshi re.gov.uk	4 August 2015
DECISION MAKER - Portfolio Holder for Health - Karen Calder - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for Highways and Transport - Simon Jones and/or Area Commissioner (South) - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for Performance - Tim Barker - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) - Malcolm Price						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Not before 10th August, 2015	Minor Amendments to the Shropshire Affordable Housing Allocations Policy and Scheme	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Andy Begley, Head of Adult Social Care Operations andy.begley@shropshire.gov.uk	28 August 2014
Not before 10th August, 2015	Oakland and Glebe Land, Bayston Hill - Planning Brief	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	17 June 2015

DECISION MAKER - Portfolio Holder for Resources, Finance and Support - Mike Owen

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
25 August 2015	Disposal of property in Shrewsbury	Yes	Portfolio Holder for Resources, Finance and Support	Exempt	Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	21 July 2015
25 August 2015	Community Asset Transfer for Gatacre Playing Fields	Yes	Portfolio Holder for Resources, Finance and Support		Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	23 July 2015
Not before 18th September, 2015	Community Asset Transfer - Abbey Railway Station	Yes	Portfolio Holder for Resources, Finance and Support	Exempt	Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	18 August 2015

DECISION MAKER - Portfolio Holder for University Centre & Shrewsbury BID - Claire Wild - No items known to date

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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